

MINUTES  
WEST VALLEY LAND USE ADVISORY COMMITTEE (WV LUAC)  
July 26, 2022

Chair Alejandro called the meeting to order at 6:03pm. Committee members present were: Steve Alejandro, Erica Wirtala, Bruce Colburn, Paul McKenzie, Nick Thiel. A quorum of the advisory committee was present. The meeting was held at West Valley School. Multiple members of the public attended, sign in sheet attached.

**The minutes from the June 28, 2022 meeting were reviewed and approved. Motion by Erica W. Second by Bruce C., motion passed unopposed.**

**OLD BUSINESS:**

**Review of revised Policies and Procedures:**

- Chair Alejandro reported he had presented the revised Policies and Procedures to the County Planning & Zoning office. They requested the following:
  - Original signed version of the document with all WVLUAC member signatures
  - A highlighted version of the existing Bylaws clearly showing the revisions between existing and revised document.
  - Rationale for why revisions are requested and statement that revisions were done at the request of County Attorney to ensure Bylaws are consistent with State Law and local procedures.
- All information has been presented to P&Z, but no response yet.
- We are led to believe a similar request for original and “red line” versions of any revisions to the Neighborhood Plan is to be expected

**West Valley Neighborhood Plan Update process:**

- The Land Use subcommittee presented the WVLUAC with three draft documents
  - Digitized electronic version of the existing WV Plan.
  - Version of existing WV Plan with formatting and numbering designed to be consistent with County Standards for similar documents.
  - Version of existing WV Plan with formatting and numbering designed to be consistent with County Standards for similar documents and with proposed text revisions to the document for Chapters I and II
- WVLUAC reviewed the revised documents one at a time with the subcommittee members in attendance.
  - Discussion ensued on the numbering and formatting process, including a review to ensure no changes had been made to text other than to label chapter and section and to include a revised table of contents.

**Paul M. made the motion to accept the version of the original neighborhood plan revised only to include numbering and formatting and to present such to P&Z for concurrence on formatting and numbering scheme. Second by Bruce C. Motion passed unopposed.**

- The subcommittee began walking the WVLUAC through the proposed text changes to the document. The group only progressed through Chapter I and Agriculture and Forestland sections of Chapter II. Discussion ensued and some items were identified for additional work and revision;

- New Maps and Figures need to be inserted throughout the document. County GIS provided updates. Chair A. has necessary information
- An overview of the revision process needs to be drafted and inserted to capture process from initial public meetings and survey work through the subcommittee and workshop process.
- Discussion of additional information to gather;
  - Forestland by ownership type – Paul M.
  - Change in number of residences 1997- 2022 – Erica W.
- A discussion on process ensued. The subcommittees were tasked with going back to the draft document to revise formatting and numbering issues to be consistent. The revised documents should be provided to WVLUAC board prior to the next general meeting so text can be reviewed by members and substantive discussion can focus on text revisions.
- A discussion of timeline ensued. Still hope to have a draft done by September to progress towards P&Z submission.

**NEW BUSINESS:**

- No new business was entertained.

Next Workshop Meeting August 9<sup>th</sup> , 2022, 6pm West Valley School

Next general meeting August 23<sup>rd</sup> , 6pm West Valley School.

**Erica W. made a motion to adjourn, second by Bruce C. The motion was passed unopposed at 7:24pm**

Respectfully Submitted,  
 Paul McKenzie  
 Secretary, West Valley Land Use Advisory Committee

West Valley Land Use Advisory Committee  
MEETING SIGN-IN SHEET

Date: July 26, 2022

	<u>NAME (PRINT)</u>	<u>REPRESENTING</u>
1.	W. Kim Davis.	
2.	MATTHEWES	
3.	Jim Weber	
4.	Suzanne Weber	
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